

Solano Community College

Academic Senate  
CURRICULUM COMMITTEE

**MINUTES**

Tuesday, December 9, 2008  
1:30 p.m., Board Room

**ROLL CALL**

Present: Antonio Algere; Karen Cook; Alma Delgado; Lynn Denham-Martin; Christine Ducoing; Erin Duane; Erin Farmer, Chair; Marianne Flatland; Bob Johnson; Laura Maghoney; Marc Pandone; Leslie Rota; Sandra Rotenberg; Scott Stover; Pei-Lin Van't Hul, filling in for the Curriculum Analyst Vacant Position.

Guests: Gale Anderson, OAR.

Excused: Robin Arie-Donch and Dr. Robin Steinback.

**APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

**CONSENT ITEMS**

It was moved by Christine Ducoing and seconded by Marianne Flatland to approve the agenda. The motion carried unanimously.

**APPROVAL OF MINUTES**

It was moved by Leslie Rota and seconded by Marc Pandone to approve the Minutes from November 25, 2008. Antonio Algere noted that he did attend the November 25<sup>th</sup> meeting. The motion carried unanimously.

**NEW COURSES**

**Tabled Items for Action – Tabled from November 25, 2008 Meeting Date**

- a. (CP-08-46) CIS 113 – Introduction to Programmable Logic Controllers
  - 1) Action on prerequisite and advisories: Prerequisite = CIS 001. Advisory = SCC minimum English and Math standards.

It was moved by Leslie Rota and seconded by Lynn Denham-Martin to approve action on the prerequisite and advisories. The motion carried unanimously.

- 2) Action on course.

It was moved by Laura Maghoney and seconded by Leslie Rota to approve action on the course. Marianne Flatland requested that the acronym "PLC" be spelled out in the Catalog Description. The committee agreed.

The motion carried unanimously.

- 3) Action on Online/Hybrid form.

It was moved by Christine Ducoing and seconded by Erin Duane to approve action on the Online/Hybrid forms. The motion carried unanimously.

## **Tabled Items – No Action at This Time – Tabled from November 25, 2008 Meeting Date**

- b. (CP-08-47) CIS 130 – Photo Imaging for the Web
  - 1) Action on advisories: SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of C or Cr or better or equivalent.
  - 2) Action on course.
- c. (CP-08-48) CIS 135 – Vector Graphic Design
  - 1) Action on advisories: SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of C or Cr or better or equivalent.
  - 2) Action on course.
- d. (CP-08-49) CIS 140 – Graphic Communications and Design
  - 1) Action on advisories: SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of C or Cr or better or equivalent.
  - 2) Action on course.

Leslie Rota shared with the committee that her division (Fine and Applied Arts/Behavioral Sciences) has not had a chance to discuss the courses with the Business and Computer Science Division. Once the discussion is complete, and her division has signed off on the courses, they can be brought forward for approval.

The committee requested that tabled items not be placed on the agenda until they are ready for action.

***COURSE MODIFICATIONS*** - None

## ***NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS***

### **Tabled Items – No Action at This Time – Tabled from November 25, 2008 Meeting Date**

- a. Civil Surveying & Drafting Technology – New program proposal.
- b. Windsmith – New program proposal.
- c. Wind Technician – Job direct certificate.
- d. Sociology – New Major.

The committee requested that tabled items not be placed on the agenda until they are ready for action.

## ***REPORT FROM THE CHAIR***

Erin shared that it is time for the committee to get started on revising some of the processes of the committee. Erin will be forming an ad-hoc group who will revise the processes and develop new procedures for the Curriculum Committee. Program development, course development, prerequisites/corequisites, guidelines and timelines, just to name a few, will be reviewed. Erin asked that those who are interested in participating on the ad-hoc committee; please contact her. Erin will inform those who are interested of the date and time of the first meeting.

Erin shared that from the Senate Plenary, the Senate is undertaking discussion and research on implementation of prerequisites and how to put in place prerequisites based on Basic Skills research, without having to go through the entire process of establishing and validating prerequisites. All of the Basic Skills research that has come out, and all the various programs in Basic Skills that are being developed, indicate that students need to meet their Basic Skills requirements before proceeding with regular coursework, and that the Basic Skills requirements are not prerequisites for regular coursework. The discussion will be monitored and Erin will share information as it becomes available.

Erin shared that also from the Senate Plenary, there was a session on Information Competency and that Solano Community College is on the leading edge on the movement of implementing Information Competency. Solano has a similar model to a couple of other college's. The research that has been done on the success of students who have taken information competency is very promising; such as, success rates and retention rates, just to name a few.

Erin Farmer thanked all the committee members for their work during the fall semester.

***REPORT FROM THE VICE PRESIDENT*** - None

***REPORT FROM THE ARTICULATION OFFICER*** - None

## ***OPEN DISCUSSION***

The committee discussed the Wind Technician and Windsmith courses that were approved at the November 25<sup>th</sup> meeting. Karen Cook shared with the committee that Mark Berrett, the author of the courses, is concerned about having the courses listed in the catalog. Mark would like to have the Windsmith program and the Wind Technician Job Direct Certificate approved prior to the courses being listed in the catalog. Leslie Rota recommended that if in fact Mark would like to remove the courses, then he will need to put in a course deletion form for approval by the Curriculum Committee since the courses have already been approved. No action by the committee was taken at this time.

Gale Anderson shared with the committee the problems with students enrolling in courses that have a prerequisite requirement of "Eligibility for ..." The Banner system doesn't read backwards. Whenever there is a statement "Eligibility for..." the student has to be manually approved to enroll in the course. Pei-Lin offered to look into how the Curriculum Office could help with the problem.

## ***ADJOURNMENT***

There being no further business to come before the committee, it was moved by Christine Ducoing and seconded by Karen Cook to adjourn at 2:12 p.m., to meet again February 10, 2009 at 1:30 p.m.

CCMinutes 12/09/08:km